



**PINNACLEHEALTH**  
**Proven.**



**EOE.**

**BEST PLACES**  
to work in **PA** **2009**  
From 2002 to 2009.

## **Professional Billing Manager**

We are currently seeking a highly motivated individual to fill our Professional Billing Manager position in our Central Billing office. Primary responsibilities are coordination and supervision of professional billing and reimbursement matters for PinnacleHealth Medical Services, which encompasses over 20 practices and 100 providers. Other duties consist of supervising a staff of 21 employees, maintaining compliance with state and federal regulations relevant to payer reimbursement and improving patient account management.

A Bachelor's degree in Business Administration is required or an Associate with extensive experience will be considered. Candidates must have at least 5 years of professional billing experience in a supervisory role. Must have good verbal, written, problem-solving and decision-making skills.

**For more careers or to apply online visit:**  
**[pinnaclehealth.org/careers](http://pinnaclehealth.org/careers)**



**PINNACLEHEALTH**

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